

2018-19 ANNUAL MEETING OF MEMBERS

Friday, September 27, 2019
 3:00 – 4:00 p.m.
 Double Tree by Hilton, Victoria Ballroom
 108 Chestnut Street, Toronto, ON M5G 1R3

AGENDA

3:00 – 3:05 p.m.	President’s Welcoming Remarks	Dr. Jennifer Young
3:05 – 3:10 p.m.	College of Family Physicians of Canada President, Board of Directors, Welcoming Remarks	Dr. Paul Sawchuk
3:10 – 3:15 p.m.	Minutes of the Previous Meeting - Motion to approve the Minutes of November 14, 2018	Dr. Jennifer Young <i>(attached)</i>
3:15 – 3:35 p.m.	Report of the President of the Board and CEO - Motion to accept the Report of the President of the Board and CEO	Dr. Jennifer Young Ms. Leanne Clarke <i>(attached)</i>
3:35 – 3:47 p.m.	Report of the Secretary-Treasurer and Chair of the Finance Committee - Motion to accept the Financial Statements - Motion to appoint the Auditor for 2019-20 - Motion to accept the Report of the Secretary-Treasurer	Mr. Terry McCarthy <i>(attached)</i>
3:47 – 3:55 p.m.	Report of the Chair of the Governance Committee: - Motion to approve the amended OCFP Bylaws - Motion to confirm appointment of the Secretary-Treasurer - Motion to re-elect the Director(s) with identified Terms - Motion to elect New Director - Motion to accept the Report of the Governance Committee	Dr. Jonathan Bertram <i>(attached)</i>
3:55 – 4:00 p.m.	Closing Remarks and Adjournment	Dr. Jennifer Young

If you are unable to attend the meeting and wish to send a proxy, please use the attached form.

PROXY FORM

I, _____, CFPC Membership No. _____
Clearly print name *Clearly print number*

a **voting member** in good standing of the Ontario College of Family Physicians (OCFP),

hereby

give _____, CFPC Membership No. _____
Clearly print name *Clearly print number*

a voting member in good standing, the authority to vote on my behalf at the Annual Meeting of Members (AMM) to be held on Friday, September 27, 2019 from 3:00 – 4:00 p.m. in the Victoria Ballroom, DoubleTree by Hilton, 108 Chestnut Street, Toronto, Ontario.

Signature: _____ Date : _____

For instructions on completing the proxy, please see below.

If sending by email or fax, please ensure delivery of the completed proxy to the OCFP no later than 4:00 p.m. on Wednesday, September 25, 2019:

By e-mail: ocfp@ocfp.on.ca

By fax: 416-867-9990

If delivering in person, please ensure delivery one (1) hour in advance of the Annual Meeting of Members.

Proxy Instructions and Motions Being Presented

What is a Proxy?

Definition of Proxy: the authority to represent someone else, especially in voting.

Definition of Proxy Vote: A proxy vote is a ballot cast by one person on behalf of a member/shareholder of a membership organization/corporation who would rather cast a proxy vote than attend a member/shareholder meeting.

Why Assign a Proxy?

Assigning your proxy to a colleague ensures your voice and vote is represented at the Annual Meeting of Members.

How to Assign a Proxy?

- In advance of assigning a proxy, you should always understand the items being presented and discussed and have formed an opinion on how you wish to vote on the specific items. The [agenda package and reports](#) being presented for approval can be found on the OCFP website.
- Choosing your proxy holder is important. In advance of assigning your proxy to anyone, you should share your wishes; therefore the proxy holder can act accordingly on your behalf. Note that your proxy holder can only vote on your behalf as instructed and questions that arise during the meeting that may have influenced your vote will not be considered. Your proxy is obligated to vote as you directed.
- Complete the Proxy form above.

Motions Being Presented on September 27, 2019

Minutes of Previous Meeting

- That the Minutes of the Annual General Meeting held **November 14, 2018** be approved as circulated.

Report of the President of the Board and CEO

- That the Report of the President of the Board and CEO be accepted.

Report of the Secretary-Treasurer and Chair of Finance Committee

- That the Financial Statements of the year ending March 31, 2019 be accepted.
- That Deloitte LLP be re-appointed as Auditors for the Ontario College of Family Physicians for the fiscal year 2019-20.
- That the Report of the Secretary-Treasurer be accepted.

Report of the Governance Committee

- That the amendments to the OCFP Bylaws be approved.
- That Dr. Nelson Chan be appointed for a one-year term as Secretary-Treasurer for 2019-20.
- That Dr. Mekalai Kumanan be re-elected for a second term which concludes at the Annual Meeting of Members in 2022:
- That Dr. Jobin Varughese be elected to the Board of Directors for a term of 3 years which concludes at the Annual Meeting of Members in 2022.
- That the Report of the Governance Committee be accepted.