

## Ontario College of Family Physicians 2020-21 ANNUAL MEETING OF MEMBERS

Friday, September 24, 2021

8:00 – 8:40 a.m.

Via Zoom Meetings – Details provided upon registration

### AGENDA

8:00 – 8:05	President’s Welcoming Remarks	Dr. Elizabeth Muggah
8:05 – 8:10	College of Family Physicians of Canada President and CEO: Welcoming Remarks	Dr. Catherine Cervin Dr. Francine Lemire
8:10 – 8:12	Minutes of previous Annual Meeting of Members - Motion to approve the minutes of meeting on September 25, 2020	Dr. Elizabeth Muggah <i>(attached)</i>
8:12 – 8:17	Report of the President and Acting CEO - Motion to accept the Report of the President and Acting CEO	Dr. Elizabeth Muggah Ms. Leslie Greenberg <i>(attached)</i>
8:17 – 8:27	Report of the Secretary-Treasurer and Chair of the Finance Committee - Motion to accept the Audited Financial Statements - Motion to appoint the Auditor for 2021-22 - Motion to accept the Report of the Secretary-Treasurer	Dr. Nelson Chan <i>(attached)</i>
8:27 – 8:37	Report of the Chair of the Governance Committee - Motion to confirm appointment of the Secretary-Treasurer - Motion to elect New Directors - Motion to accept the Report of the Governance Committee	Dr. Sundeep Banwatt <i>(attached)</i>
8:37 – 8:40	Closing Remarks and Adjournment	Dr. Elizabeth Muggah

***If you are unable to attend the meeting and wish to send a proxy, please use the attached form.***

## PROXY FORM

I, \_\_\_\_\_, CFPC Membership No. \_\_\_\_\_  
*Clearly print name* *Clearly print number, if known*

a **voting member** in good standing of the Ontario College of Family Physicians (OCFP),

hereby

give \_\_\_\_\_, CFPC Membership No. \_\_\_\_\_  
*Clearly print name* *Clearly print number, if known*

a voting member in good standing, the authority to vote on my behalf at the Annual Meeting of Members (AMM) to be held on Friday, September 24, 2021 from 8:00 – 8:40 a.m. via Zoom.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***For instructions on completing the proxy, please see below.***

If sending by email, please ensure delivery of the completed proxy to the OCFP no later than 4:00 p.m. on Tuesday, September 21, 2021:

**By e-mail:** [ocfp@ocfp.on.ca](mailto:ocfp@ocfp.on.ca)

## **Proxy Instructions and Motions Being Presented**

### ***What is a Proxy?***

*Definition of Proxy:* the authority to represent someone else, especially in voting.

*Definition of Proxy Vote:* A proxy vote is a ballot cast by one person on behalf of a member/shareholder of a membership organization/corporation who would rather cast a proxy vote than attend a member/shareholder meeting.

### ***Why Assign a Proxy?***

Assigning your proxy to a colleague ensures your voice and vote is represented at the Annual Meeting of Members.

### ***How to Assign a Proxy?***

- In advance of assigning a proxy, you should always understand the items being presented and discussed and have formed an opinion on how you wish to vote on the specific items. The [agenda package and reports](#) being presented for approval can be found on the OCFP website.
- Choosing your proxy holder is important. In advance of assigning your proxy to anyone, you should share your wishes; therefore the proxy holder can act accordingly on your behalf. Note that your proxy holder can only vote on your behalf as instructed and questions that arise during the meeting that may have influenced your vote will not be considered. Your proxy is obligated to vote as you directed.
- Complete the Proxy form above.

## **Motions Being Presented on September 24, 2021**

### **Minutes of Previous Meeting**

- That the Minutes of the Annual General Meeting held **September 25, 2020** be approved as circulated.

### **Report of the President of the Board and CEO**

- That the Report of the President of the Board and CEO be accepted.

### **Report of the Secretary-Treasurer and Chair of Finance Committee**

- That the Financial Statements of the year ending March 31, 2021, be accepted.
- That Deloitte LLP be re-appointed as Auditors for the Ontario College of Family Physicians for the fiscal year 2021-22.
- That the Report of the Secretary-Treasurer be accepted.

### **Report of the Governance Committee**

- That Dr. Jobin Varughese be appointed for a one-year term as Secretary-Treasurer for 2021-22.
- *That the following individuals be elected to the Board of Directors for a three-year term of office concluding 2024:*
  - *Dr. Jennifer Bondy*
  - *Dr. Jocelyn Charles*
  - *Dr. Taylor Loughheed*
  - *Dr. Ilan Shahin*
  - *Dr. Eric Wong*
- *That the Report of the Governance Committee be accepted.*