

2019-20 ANNUAL MEETING OF MEMBERS

Friday, September 25, 2020
8:00 – 9:00 a.m.

Via Zoom Meetings – Details sent upon Registration

AGENDA

8:00 – 8:03	President's Welcoming Remarks	Dr. Jennifer Young
8:03 – 8:06	College of Family Physicians of Canada President, Board of Directors, Welcoming Remarks	Dr. Shirley Schipper
8:06 – 8:08	Minutes of the Previous Meeting - Motion to approve the Minutes of September 27, 2019	Dr. Jennifer Young <i>(attached)</i>
8:08 – 8:14	Report of the President of the Board and CEO - Motion to accept the Report of the President of the Board and CEO	Dr. Jennifer Young Ms. Leanne Clarke <i>(attached)</i>
8:14 – 8:19	Report of the Secretary-Treasurer and Chair of the Finance Committee - Motion to accept the Financial Statements - Motion to appoint the Auditor for 2020-21 - Motion to accept the Report of the Secretary-Treasurer	Dr. Nelson Chan <i>(attached)</i>
8:19 – 8:25	Report of the Chair of the Governance Committee: - Motion to approve the amended OCFP Bylaws - Motion to confirm appointment of the President-Elect - Motion to confirm appointment of the Secretary-Treasurer - Motion to re-elect the Director with identified Term - Motion to elect New Directors - Motion to accept the Report of the Governance Committee	Dr. Elizabeth Muggah <i>(attached)</i>
8:25 – 8:28	Closing Remarks and Adjournment	Dr. Jennifer Young

President's Installation and Awards

8:28 – 8:30	Opening Remarks	Dr. Jennifer Young
8:30 – 8:35	Tribute to Dr. Jennifer Young, Outgoing President	Dr. Mekalai Kumanan
8:35 – 8:40	Installation of Dr. Elizabeth Muggah	Dr. Shirley Schipper Dr. Jennifer Young
8:40 – 8:45	Opening Address of New President	Dr. Elizabeth Muggah
8:45 – 8:55	Awards Presentation – Reg L. Perkin	Dr. Elizabeth Muggah <i>(presents)</i>
8:55 – 9:00	Closing	Dr. Elizabeth Muggah

If you are unable to attend the meeting and wish to send a proxy, please use the attached form.

PROXY FORM

I, _____, CFPC Membership No. _____
Clearly print name *Clearly print number, if known*

a **voting member** in good standing of the Ontario College of Family Physicians (OCFP),

hereby

give _____, CFPC Membership No. _____
Clearly print name *Clearly print number, if known*

a voting member in good standing, the authority to vote on my behalf at the Annual Meeting of Members (AMM) to be held on Friday, September 25, 2020 from 8:00 – 9:00 a.m. via Zoom.

Signature: _____ Date: _____

For instructions on completing the proxy, please see below.

If sending by email, please ensure delivery of the completed proxy to the OCFP no later than 4:00 p.m. on Tuesday, September 22, 2020:

By e-mail: ocfp@ocfp.on.ca

Proxy Instructions and Motions Being Presented

What is a Proxy?

Definition of Proxy: the authority to represent someone else, especially in voting.

Definition of Proxy Vote: A proxy vote is a ballot cast by one person on behalf of a member/shareholder of a membership organization/corporation who would rather cast a proxy vote than attend a member/shareholder meeting.

Why Assign a Proxy?

Assigning your proxy to a colleague ensures your voice and vote is represented at the Annual Meeting of Members.

How to Assign a Proxy?

- In advance of assigning a proxy, you should always understand the items being presented and discussed and have formed an opinion on how you wish to vote on the specific items. The [agenda package and reports](#) being presented for approval can be found on the OCFP website.
- Choosing your proxy holder is important. In advance of assigning your proxy to anyone, you should share your wishes; therefore the proxy holder can act accordingly on your behalf. Note that your proxy holder can only vote on your behalf as instructed and questions that arise during the meeting that may have influenced your vote will not be considered. Your proxy is obligated to vote as you directed.
- Complete the Proxy form above.

Motions Being Presented on September 25, 2020

Minutes of Previous Meeting

- That the Minutes of the Annual General Meeting held **November 27, 2019** be approved as circulated.

Report of the President of the Board and CEO

- That the Report of the President of the Board and CEO be accepted.

Report of the Secretary-Treasurer and Chair of Finance Committee

- That the Financial Statements of the year ending March 31, 2020 be accepted.
- That Deloitte LLP be re-appointed as Auditors for the Ontario College of Family Physicians for the fiscal year 2020-21.
- That the Report of the Secretary-Treasurer be accepted.

Report of the Governance Committee

- That the amendments to the OCFP Bylaws be approved.
- That *Dr. Mekalai Kumanan* be appointed for a two-year term as *President-Elect (2020-21 and 2021-22)* and as *President for a two-year term (2022-23 and 2023-24)*.
- That Dr. Nelson Chan be appointed for a one-year term as Secretary-Treasurer for 2019-20.
- That *Mr. Bruce Squires* be re-elected to the Board of Directors for a second term of office concluding in 2023.
- That the following individuals be elected to the Board of Directors for a three-year term of office concluding 2023:
 - *Dr. Patricia Froese*
 - *Dr. Michael Gagnon*
 - *Dr. Allen Greenwood*
 - *Dr. Doug Gruner*
 - *Mr. Steven Lewis*
 - *Mr. Abhi Mukherjee*
- That the Report of the Governance Committee be accepted.