



### **Opportunity: OCFP Family Medicine Summit Planning Committee**

The **Ontario College of Family Physicians (OCFP)** is seeking a family physician member for the Planning Committee for our **Family Medicine Summit** (FMS).

**About the Conference:** The OCFP's Family Medicine Summit is designed to meet the needs of family physicians in today's environment. Attracting more than 750 delegates, the conference offers a range of learning opportunities and formats, including live-stream events, panel discussions and on-demand sessions. FMS combines the convenience and flexibility and provides practical tools and resources in a program developed by family physicians, for family physicians.

**Dates:** FMS 2023 will be fully virtual, including two live-streamed days – January 27 and January 28, 2023 – and additional pre-recorded sessions. Recorded live-streamed sessions and additional pre-recorded sessions will be available on-demand until July 31, 2023.

**About the Committee:** The FMS Planning Committee is responsible for developing a high-quality, certified scientific conference program and for advising OCFP staff on conference delivery. Under the guidance of the Committee's Program Chair and Conference Chair, Committee members draw on their passion for family medicine to enhance the conference experience for participants. Committee members also serve as moderators for live-streamed sessions and to introduce pre-recorded talks.

**Frequency of Meetings:** The Committee meets approximately four times over a 12-month period. Members are required to attend an orientation session and both days of the conference.

Dates and times of the next two FMS planning meetings are:

- **June 22, 2022, 8:00 – 9:30 p.m. ET** – virtual meeting, via Zoom
- **August 12, 2022, full day** – virtual or in-person meeting

**Membership Term:** Committee members are appointed for terms of three years – each “year” runs from July to June – with potential for re-appointment for a second three-year term. The maximum tenure for an individual member is six years, except when assuming a leadership position, when a term may be extended for an additional three years to cover the leadership cycle of Scientific Chair, Program Chair and Past Chair.

**Remuneration:** Each Committee member receives a stipend of \$2,000 per year, paid in February.

**Application Process:** To reflect the needs of our 15,000+ members, the OCFP strives for diversity and aims to represent a range of perspectives on our committees. We are seeking candidates with varied skill sets, representing different geographic regions, clinical and academic backgrounds, years in practice and cultural perspectives.

To apply, please submit a letter of interest, including a couple of paragraphs about yourself, to [fms@ocfp.on.ca](mailto:fms@ocfp.on.ca) by **Sunday June 12, 2022**.