



**THE ONTARIO COLLEGE OF FAMILY PHYSICIANS
ANNUAL MEETING OF MEMBERS
Thursday, November 12, 2015**

SOCO Ballroom – Toronto Delta
75 Lower Simcoe Street, Toronto

MINUTES

Attendance and Proxies: See Appendix A

1.0	<p>President’s Welcoming Remarks Dr. Faulds called the meeting to order and welcomed the members in attendance. She introduced the officers of the Board and provided an update on the activities of the OCFP.</p>
2.0	<p>CFPC Chief Executive Officer’s Welcoming Remarks Dr. Francine Lemire welcomed members to the Family Medicine Forum and thanked them for inviting her to speak at the Annual Meeting of Members. She shared highlights from the work of the CFPC Board of Directors, including its work on bylaws, moving to a skills-based Board of Directors and its Board’s restructuring. She highlighted some initiatives that CFPC is currently engaged in as well as some that are being planned. She informed members that Dr. Jennifer Hall was elected as the CFPC President at the CFPC Annual Meeting of Members.</p> <p>She congratulated the OCFP Board and staff for their work on behalf of the membership.</p>
3.0	<p>Minutes of the Previous Meeting Dr. Faulds noted that minutes of the Annual General Meeting held on November 27, 2014, were pre-circulated.</p> <p>On a MOTION DULY MADE by Dr. Jane Charters and SECONDED by Mr. Terry McCarthy, it was RESOLVED that the Minutes of the Annual General Meeting held November 27, 2014, be approved as circulated. Carried</p>
4.0	<p>Report of the President and Chair of the Board Dr. Faulds referred to the report included in the agenda package. She acknowledged that this past year has been tough for family physicians in Ontario with numerous challenges and frustrations, including the breakdown in service agreement negotiations, fee cuts and limits on entry to team-based models, and the recent launch of the Ministry of Health’s New Graduate Entry Program placing limits on how new graduates can be compensated. The OCFP’s work this year has been part listening for areas of common interest, part working towards common goals, and making our collective voice heard to influence the best outcomes in primary care.</p> <p>She shared that a critical contribution this year was the development of the OCFP’s Evidence Brief “Preparing for a Devolved, Population-Based Approach to Primary Care.” It was developed while waiting for a clear direction from the Ministry of Health on its plans for primary care. She noted that two key themes emerged from the research:</p> <ul style="list-style-type: none"> • Family physicians need to be engaged at the outset to develop, support and share accountability for achieving health system goals. • Successful implementation of primary care transformation requires a strong and vocal commitment from government, local health authorities, clinician leaders and stakeholders.

	<p>Dr. Faulds highlighted strategic partnerships and work in the policy area that were fostered and/or developed through the year, including launch of the OCFP’s e-update on policy, the Pulse on Family Medicine. She noted that the OCFP is the education college and there has been a number of education opportunities offered across the province. As well, the “Best Practices in Reducing Unnecessary Tests, Treatments and Care: Don’t Just Do Something – Stand There” is being redeveloped.</p> <p>Dr. Faulds thanked the Board members for their focus and dedication and the staff for their support of the Board and members of the OCFP. On behalf of the membership, she recognized Dr. Kerr’s retirement and thanked him for his leadership and many years on the Board.</p> <p>On a MOTION DULY MADE by Dr. Frank Martino and SECONDED by Dr. Sundeep Banwatt, it was RESOLVED that the report of the Chair of the Board be received for information. Carried</p>
5.0	<p>Report of the Secretary-Treasurer and Chair of the Finance Committee</p> <p>Dr. Glenn Brown, Secretary-Treasurer and Chair of the Finance Committee, reviewed the highlights of the audited financial statements, summarizing them for the members present. Dr. Brown informed the members that the OCFP remains in a positive financial position. The full report and audited statements are available on the OCFP website: http://ocfp.on.ca.</p> <p>On a MOTION DULY MADE by Dr. Jennifer Young and SECONDED by Dr. Amy Catania, it was RESOLVED that the financial statements and Auditor’s Report of the year ending March 31, 2015, be adopted, and</p> <p>That Deloitte be re-appointed as auditors for the Ontario College of Family Physicians for the fiscal year 2015/2016, and</p> <p>That the report of the Secretary-Treasurer and Chair of the Finance Committee be received. Carried</p>
6.0	<p>Report of the Governance Committee</p> <p>Dr. Newbery referred to the information included in the Governance Committee Report and shared highlights from the work of the committee over the past year. She noted that the committee had continued building on the governance work that was initiated in 2014–15 and had focused on Board structure, including committees, Board size and composition, and the initiation of a Board Composition Matrix to assess the current Board make up and better understand where opportunities and gaps existed, which resulted in a planned recruitment effort. As well, there was significant policy work completed that resulted in clear committee terms of reference; Board roles, responsibilities and accountabilities; and other governance policies that inform how the Board operates.</p> <p>With respect to the bylaws, Dr. Newbery reviewed the process for revision, including the need to reflect Board decisions relating to its structure, including elimination of positions of regional and defined member-at-large directors in favour of a skills-based Board and increasing terms of office for the positions of President-Elect and President, and to ensure inclusion of legislative requirements of the anticipated <i>Ontario Corporations Not-for-Profit Act</i> (ONCA). Following OCFP Board approval of the bylaws, they were submitted to the College of Family Physicians of Canada (CFPC) for review, assurance of consistency between organizations and approval. They are presented today for approval by members.</p> <p>ON A MOTION DULY MADE by Dr. Jane Charters and SECONDED by Dr. John Brewer, it was RESOLVED that the amendments to the OCFP bylaws be approved. Carried</p> <p>Dr. Newbery informed the members that under the revised bylaws the current slate of directors who were elected previously must be re-elected.</p> <p>ON A MOTION DULY MADE by Dr. Frank Martino and SECONDED by Dr. Richard Seeley, it was resolved That the following directors be confirmed and re-elected for the following terms, which conclude at the</p>

Annual Meeting of Members in the year indicated:

Director's Name	Revised Terms Based on New Bylaws
Dr. Cathy Faulds	1 year term concluding 2016
Dr. John Brewer	1 year term concluding 2016
Dr. Art Kushner	1 year term concluding 2016
Dr. Peter Hutten-Czapski	1 year term with option to be re-elected for 3 years
Dr. Sarah Newbery	2 year term concluding 2017
Dr. Jennifer Young	2 year term concluding 2017
Dr. Amy Catania	2 year term with option to be re-elected in 2017
Dr. Jane Charters	2 year term with option to be re-elected in 2017
Mr. Terry McCarthy	2 year term with option to be re-elected in 2017
Dr. Glenn Brown	4 year term concluding 2019

Carried

Dr. Newbery informed members that the Governance Committee oversaw the nomination process for new members and officers of the Board; this culminated in recommendations to the Board for approval to present to the membership.

Following the new bylaws and policies, the officer positions were chosen from within the current membership of the Board. The Governance Committee is presenting the Board's recommendation of Dr. Glenn Brown for the position of President-Elect and Mr. Terry McCarthy for the position of Secretary-Treasurer.

ON A **MOTION DULY MADE** by Dr. Nelson Chan and **SECONDED** by Dr. Abhishek Raut, it was resolved **that** Dr. Glenn Brown be elected for a four-year term to serve as President-Elect for 2015/2016, President for 2016–2018 and Past-President for 2018/2019, and **that** Mr. Terry McCarthy be elected for a one-year term as Secretary-Treasurer for 2015/2016.

Carried

Finally, Dr. Newbery shared the process for recruiting five new directors to the Board. She noted that the Board considered its needs given the existing vacancies created by Dr. Kerr's term of office concluding and resignations in the year from Drs. Balisuriya and Wong. The Board implemented its approved Board Composition Matrix and developed a recruitment plan. Recruitment was initiated through the summer with applications invited between July 9 and August 7, 2015. There was unprecedented interest in becoming a director; there were 50 applications, of which 26 were complete. The Governance Committee reviewed each of the 26 applications and conducted interviews with individuals who best met the needs of the Board. The Governance Committee recommended the following individuals to the Board for approval to present to the membership. Their collective skills, competencies, regional and diverse perspectives will enhance the current Board composition.

ON A **MOTION DULY MADE** by Dr. Amy Catania and **SECONDED** by Dr. Frank Martino, it was resolved **that** the following new members be elected to the Board of Directors for a term of three years:

Name	Length of Appointment	Term of Office
Dr. Sundeep Banwatt	3 Years (2015/16 to 2018/19)	1 st
Dr. Jonathan Bertram	3 Years (2015/16 to 2018/19)	1 st
Dr. Nelson Chan	3 Years (2015/16 to 2018/19)	1 st
Dr. Abhishek Raut	3 Years (2015/16 to 2018/19)	1 st

	Dr. Richard Seeley	3 Years (2015/16 to 2018/19)	1 st	
7.0	<p style="text-align: right;">Carried</p> <p>Dr. Newbery expressed her appreciation for the work of the Governance Committee over the past year.</p> <p>ON A MOTION DULY MADE by Dr. Amy Catania AND SECONDED by Mr. Terry McCarthy, it was resolved That the report of the Chair of the Governance Committee be received. Carried</p> <p>Report of the CEO</p> <p>Ms. Hill referred to the report included in the agenda package. She acknowledged the challenges and frustrations for family physicians in Ontario in light of the uncertainty resulting from the lack of clarity by the Ministry of Health and Long-term Care regarding its plans for primary care, together with new limits on team-based models and cuts to billing creating instability for many family doctors. Along with the challenges and frustrations, it was also a year that saw innovation and growth for the OCFP. With a view for supporting its members, the OCFP focused on four areas:</p> <ol style="list-style-type: none"> 1. Bringing your voice to government and to policy discussions affecting family physicians and family medicine. 2. Developing and delivering evidence-based clinical and practice-based education and tools and helping to connect family physicians with colleagues and peers across Ontario through our mentoring networks. 3. Collaborating with other physician organizations and primary care groups to ensure the OCFP is working with the right partners to best support family physicians in providing the best possible patient care. 4. Better connecting with members to understand challenges and needs at the practice and local level and how the OCFP can best support member needs. <p>Ms. Hill highlighted some of the activities within each of the focuses, including</p> <ul style="list-style-type: none"> • the OCFP’s role in ensuring that the perspectives and experiences of family physicians inform provincial policy discussions, • participation at key primary care tables and developing strategic partnerships with other primary care organizations, such as the OMA and LHIN CEOs, • working with the OCFP’s mentoring networks in mental health, pain and addictions to assist in helping to connect family physicians with colleagues and peers, • the launch of the Pulse on Family Medicine – an e-update to members with timely information about public policy affecting family physicians and primary care, • the awards program, which resulted in a record number of applications this year, and • working with the membership through a Value Proposition Project, the goal of which is to hear from members about what they want and expect from the College so that they are better supported and represented in primary care reform. <p>In closing, Ms. Hill reiterated that her commitment to the membership continues to be listening to members, learning about their work and the challenges and opportunities within, and determining how best to support the members and family medicine.</p> <p>ON A MOTION DULY MADE by Dr. Frank Martino and SECONDED by Dr. Richard Seeley, it was RESOLVED that the report of the CEO be received. Carried</p>			
8.0	<p>Closing Remarks and Adjournment</p> <p>The business component of the meeting was concluded and the Annual Meeting of Members was adjourned at 7:15 PM. Dr. Faulds thanked members, Directors and staff for their attendance.</p>			

Appendix A

Attendees – In Person		
Dr. W. Ah Now, Pickering	Dr. Jane Charters, Oakville (Board)	Mr. Terry McCarthy, Hamilton (Board)
Dr. Andrew Arcand, Markham	Dr. Dianne Delva, Ottawa	Dr. David Milte, Toronto
Dr. Sundeep Banwatt, Mississauga	Dr. Alicia Donohue, Ottawa	Dr. Lynn Nash, Ancaster
Dr. Kim Bender, Smithville	Dr. Ruth Dubin Kingston	Dr. Sarah Newbery, Marathon (Board)
Dr. John Brewer, Ottawa (Board),	Dr. Cathy Faulds, London (Board)	Dr. K. Nunl, Ottawa
Dr. Monica Brewer, Ottawa	Dr. Tom Faulds, London	Dr. Leili Pede, Brampton
Dr. Corey Bricks, Toronto	Dr. Nancy Fowler, Hamilton	Dr. Abhishek Raut, Toronto
Dr. Glenn Brown, Kingston (Board)	Dr. Heather Galbraith, Sudbury	Sarah Scott, CFPC Staff
Dr. Sandy Buchman, Toronto	Dr. James Conzalzen, Thunder Bay	Dr. Dick Seeley, Hamilton
Dr. June Carroll, Toronto	Dr. Anita Greig, Toronto	Dr. Graham Swanson, Burlington
Dr. Amy Catania, Orangeville (Board)	Dr. Valerie Hindle, Ottawa	Dr. David Tannenbaum, Toronto
Dr. Phil Catania, Sault St. Marie	Dr. Jonathan Kerr, Belleville (Board)	Dr. Brenna Velker, London
Dr. Cathy Cervin, Sudbury	Dr. Frank Martino, Brampton	Dr. Erica Weinberg Toronto
Dr. Nelson Chan, London		

Proxies

Member	Proxy Holder
Dr. Kunmin Li	Dr. John Brower
Dr. Justin Bell	Dr. Glenn Brown
Dr. Fareeha S. Khan	Dr. Amy Catania
Dr. Carolyn Pasko	
Dr. David Srouer	
Dr. Art Kushner	Dr. Jane Charters
Dr. Maria Manno	
Dr. Anna Boutillier	Dr. Cathy Faulds
Dr. D. Fakubonig	
Dr. Mohsen Henis	
Dr. Ken Hook	
Dr. Peter Hutten-Czapski	
Dr. Sara Taman	
Dr. Kristine Whitehead	
Dr. Stephane Foidart	Dr. Frank Martino
Dr. John Graham	
Dr. Fred Grainger	
Dr. Susan Hayward	
Dr. Lucy Horvat	
Dr. Brian Klar	
Dr. Jeremy Moody	
Dr. Darren Merker	
Dr. Amritpal Singh	
Dr. Lori Teeple	

Total Attendance (In Person and Via Proxy): 66 Voting Members

Staff in Attendance: Ms. Jessica Hill, CEO, Lynn Hammond, Heather Urie, Sarah Hicks, Leanne Clarke, Susan Rock, Andrea Doxey